

Study Guide for 303 final

Test will be open book, open note, open web. Bring Grandma if you want. But you will not collaborate with anyone in the class. You will have two hours and only two hours.

Expected format:

I. Grammar & Usage

Roughly 20 or so of the kinds of sentences and usage questions you've seen on daily drills all semester.

II. Style

You will correct sentences for mostly for style, but also for spelling, grammar & usage, just as you have done all semester. You might brush up on:

- Datelines
- Grammar, spelling and punctuation
- Quoting and attribution
- Numbers
- Titles and affiliations
- Company, product, institutional names
- Addresses
- Basic math and handling numbers

III. Writing & Editing for Digital Media

A few questions specific to the textbook, because it's just so darned good!

IV. In the numbers

Just a few questions asking you to apply the basic number hygiene (math) we've practiced all semester.

V. Editing

One story to edit to fit, check for errors and for which to write a headline, deck, etc., to spec.

Best wishes to each of you.

